

McKnight Elementary School Parent and Family Engagement Policy 2024-2025 School Year

Date Reviewed and Revised: Monday, October 7, 2024

The Title I Parent and Family Engagement section of the Every Student Succeeds Act (ESSA), Section 1116(b) requires each Title I school to develop a written parent and family engagement policy that describes the means for carrying out the requirements of Section 1116. The school must ensure that information related to school and parent programs, meetings and other activities are sent to the parents of Title I children in a format and in a language the parents can understand.

McKnight Elementary School Parent and Family Engagement Policy

- ❑ was developed jointly with and agreed upon by parents and family members of Title I children during the annual meeting on Monday, October 7, 2024 at McKnight Elementary
- ❑ is written in an understandable format and provided in a language parents can understand;
- ❑ will be distributed to all parents and family members of Title I children;
- ❑ will be updated annually to meet the changing needs of parents, family members, and the school.

How will the school involve parents and family members in the development of the parent and family engagement policy?

- Parents have been involved in the planning, review and improvement of the Parent Engagement Policy at the district meeting on Monday, October 7, 2024 during the McKnight Elementary breakout session.
- Parents will also have the opportunity to provide updates and suggestions through conferences, emails, phone calls, and meetings throughout the year.

How will the school meet with parents and family members annually?

- Our annual meeting was held on Monday, October 7, 2024 at McKnight Elementary school from 8:00-9:30 AM.

What meetings will be held at the school?

- The district-wide annual meeting was held at McKnight Elementary school in the fall in order to inform all parents of the Title I program in a timely manner.
- Parents will also have the opportunity to meet with classroom teachers during Open House during the first month of school.
- Parents will be able to meet with classroom teachers and Title I teachers during fall conferences. These conferences will be held during the day and at night. Phone and virtual conferences can also be requested.
- Spring conferences will be held by the Title I teachers in order to allow parents to discuss their child's growth during the school year. These conferences will be held during the day and early evening. Phone and virtual conferences can also be requested.
- A stakeholders meeting will be held in the spring to discuss the Title I program during the year and gather input from parents about academic barriers and suggestions to improve the program. The information discussed will be used to create the consolidated application.
- Monthly PFA meetings will be held at the school to discuss parent involvement opportunities, training on academic achievement, and other school programs and assessments.

How will the school inform parents and family members about the Title I program?

- Fall Letters sent home - notification of a child qualifying for the program.
- During the annual Title I Parent Meeting, a presentation will explain assessments, qualification into the program using AimswebPLUS data, and an overview of the program.
- Conferences will be held in fall and spring to discuss the program. Additional conferences can be requested as needed.
- Materials are sent home with information about the program throughout the year.

How will the school explain the curriculum, state standards, and assessments?

- Parents receive information from teachers about curriculum, standards, and report cards.
- Conferences- Title I teachers share testing information as part of their parent conferences.
- District Meeting-to share the Title I Program
- Assessment information will be shared at PFA meetings to help interpret and understand results of assessments.

- Report Cards - provide information about each child's progress at the end of each 9 week period. If there are serious issues, teachers contact parents and schedule conferences in-between grading periods. Likewise, the reading specialists contact parents if there is a problem that is slowing down a child's progress.

How will the school accommodate meeting requests?

- MTSS (Well Check Process) is available upon parent or school request for concerns about a specific child.
- Conferences available throughout the entire school year - parents choose the time that is convenient for them. These will be done by phone or at the school.

How will the school involve parents and family members in the development of the school-parent compact?

- Activity takes place at the District-wide parent meeting.
- Distributed to families and posted on the Title I Website, as well as teacher websites.
- Email blast will be sent home to parents.

How will the school provide training materials to parents and family members?

- Lending Libraries to begin after conferences- encourage home reading and discussion
- Decodable Text is sent home
- Parent Training provided during PFA meetings, conferences, and spring literacy meeting.

How will the school use parents to train staff on how to work with parents as equal partners?

- Parent surveys will be sent to collect data on how teachers can help parents at home. That information will be used to help improve our Title I program at McKnight, as well as train classroom teachers on how they can better help at home.
- Parents are included in our annual stakeholder meeting at the end of the year to discuss the program and ways in which we can improve to better help parents and students.

**How will the school ensure information is in a language parents can understand?
This should include how documents are translated.**

- The policy was developed in a language that is easily understood for all parents.
- Parents are asked if documents need to be written in languages other than English.
- If translation is required, Transperfect technology is available to translate documents.
- Translators are also available during conferences if requested.